

## PATIENT DISABILITY/ INSURANCE CLAIM FORM

## \* = required fields

Please allow a maximum of 2 weeks for forms to be completed. There is a \$20.00 fee per form.

Please answer the following questions and attach this to your form(s)

**Note**: If your form(s) is/are for Pregnancy, please be aware that standard time off is 6 weeks following a vaginal delivery, and 8 weeks following a C-Section. If you are planning on taking more time off – before or after your Delivery – please indicate this on Question 7 and include the reason(s).

1. Date			
2. Name of Patient*			
3. Patient's Date of Birth *			
4. Patient's daytime phone number ( where you can be reached in case of questions	s)		
5. Reason for Claim: O Pregnancy O Surgery O Other			
6. Who is this form for? O Yourself O Husband			
7. What is the first planned day of leave?			
8. What is the return date?			
9. How long will the total leave be (weeks)?			
If this is not the standard time off (as outlined above), please give your reason(s)			
Has this been discussed with your doctor? O Yes O No			
10. Will you return from leave on "regular" duties? O Yes O No			
If No, what type of restrictions apply?			
11. When this form is completed, which would you like us to do?			
O Give to Front Desk Staff for you to pick up in 2 weeks			
O Call you – provide a phone number			
O Mail it to: Name			
City	State	Zip	
O Fax it to – provide a fax number			
Additional Notes (if needed)			
Attach the appropriate files (if applicable)			_